



Banneker-Douglass Museum Summer 2024 Walter P. Hill Fellowship

The Banneker-Douglass Museum is seeking a fellow who wants to gain experience at the state of Maryland's museum for African American history and culture located in historic Annapolis, MD. We carry out the mission of preserving Maryland's African American heritage through educational programs, historical and fine art exhibitions, and collections and archives. We are seeking talented and enthusiastic students to support and assist our Collections & Exhibitions team by conducting research for curatorial and archival projects. This internship reports directly to the Curator of Collections & Exhibitions.

The fellowship program is named in honor of Dr. Walter B. Hill, archivist, historian, and former member of the Maryland Commission on African American History and Culture. This fellowship is designed to encourage and to support the study of African Americans in Maryland and/or the participation by African Americans in the field of archival science.

Description

The Summer 2024 fellowship will take place from approximately June to August, with interns expected to commit to approximately 10-15 hours per week, totaling around 200 hours. The schedule would be created within the hours of Monday-Friday, 10:00am - 4:00pm. Occasional Saturdays and evenings may be required (i.e. events, photoshoots, meetings, etc).

During this internship, participants will have the opportunity to develop a diverse set of skills and gain valuable experiences including:

- Exhibition content development
- Archival documentation
- Collection management

Some duties and responsibilities will include:

- Provide assistance to the Curator of Collections in maintaining documentation processes and issues
- Assist and support the Curator of Collections in digitizing and cataloging archival records and materials
- Collaborate with various departments to assist in the development of innovative and dynamic interpretive content for both permanent and temporary exhibitions
- Conduct research on the collection and selected items within the collection
- Assist in conducting tours and engaging with visitors in curatorial projects, services, and programs
- Draft gallery guides, blog posts, and other exhibition-related content
- Attend museum events



Qualifications

- Be currently enrolled at or recently graduated from an accredited college or university
- Be seeking a degree in art history, museum studies, curatorial practice, or other similar fields of study
- Be detail-oriented and have strong written and verbal communication skills
- Be knowledgeable of museum and archival standards and best practices
- Be able to work efficiently independently as well as in partnership with a team
- Have prior experience in conducting archival research
- Have an enthusiasm for African American history and culture

Compensation

The selected recipient of the Walter P. Hill Fellowship will be awarded \$3,000 for a commitment of 200 hours. The museum is open to collaborating with schools interested in granting academic credit or service learning hours for internships. Applicants are responsible for initiating arrangements for credit with their college or university.

How to Apply

Send the following items to bannekerdouglassmuseum@gmail.com:

- Résumé
- Cover letter describing how this fellowship could advance your academic and/or career goals
- Academic transcript (official transcript sent electronically if available)

Summer applications will be accepted through May 10, 2024.

If you have any questions, please email Martina.dodd@maryland.gov. For more information on the organization, visit <https://bdmuseum.maryland.gov>.

The Banneker-Douglass Museum is an equal opportunity employer. In compliance with the Maryland Fair Employment Practices Act ("FEPA"), the Banneker-Douglass Museum does not discriminate on the basis of race, color, national origin, sex, religion, disability, marital status, pregnancy, sexual orientation, and/or genetic information.